



**AUTHORIZATION REQUEST
SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION**

ARAMARK has the exclusive food and beverage rights within the Las Vegas Convention Center.
Organizations and/or their exhibitors may distribute sample food and/or beverage products only upon written authorization.

GENERAL CONDITIONS:

1. A certificate of liability naming ARAMARK as an additional insured **MUST** be submitted to ARAMARK at least five (5) days prior to first day of the show. Please provide general liability (\$3,000,000.00) and Workers Comp (\$1,000,000.00).

2. All exhibitors/sponsors serving alcoholic beverages agree to practice responsible beverage service and assure that servers in booths are trained and fully knowledgeable of this policy. Exhibitors/Sponsors will not provide service of any kind, including coffee, water or alcohol to any one appearing to be intoxicated or impaired.
3. Exhibitors/Sponsors shall provide certificates of insurance to Questex Media Group, LLC six weeks in advance of each show date of \$1,000,000 in Workman's Compensation insurance and a \$3,000,000.00 in General Liability Insurance, including Liquor liability if alcoholic samples are being served, which lists Questex Media Group, LLC and Affiliates, Aramark and the Las Vegas Convention Center as additional insured for any actions and related events produced by Questex Media Group, LLC and Affiliates.
4. Exhibitors/Sponsors agree to adhere to the following sample server size and container size for all samples in the practice of responsible service at the Convention & Trade Show and related events. Only cups with the show logo printed on the side can be used in the hall. Cups can be purchased on site from show management or its designated vendor.

Beer	3 oz.
Wine	2 oz.
Spirits, Liquors	1/4 oz.
Spirits, Liquors that are 100% alcohol	1/4 oz.
Mixes Containing alcohol	2 oz.
Non - alcohol	2 oz.
Food	2 oz.

5. No yard glasses, half-yard glasses or foot glasses may be used in beverage service. No straight shots larger than 1/4 oz. of 100 % alcohol may be served.
6. Any violation of the above policies will result in show management closing any exhibit in violation. No refund will be provided in such instance. A team of uniformed security personnel have been employed for each show to police the hall and are authorized to close any booth and eject from the hall any exhibiting company violating the server policies.
7. The undersigned exhibiting/sponsoring company indemnifies and holds harmless Questex Media Group, LLC. and Affiliates and their employees or officers thereof from any cause of action which may occur as a result of any violation of the expressed terms of this server policy agreement.
- 8) All exhibitors sampling must have both a hand washing and sanitizing station.

CONVENTION NAME: _____

COMPANY NAME: _____

BOOTH/ROOM #: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

PHONE: _____ FAX: _____ EMAIL: _____

PRODUCT TO BE SAMPLED: _____

PORTION SIZE: _____

PROPOSED METHOD OF DISTRIBUTION: _____

PURPOSE OF SAMPLING: _____

PLEASE NOTE:

IF YOU REQUIRE SERVICES FROM ARAMARK, SUCH AS, STORAGE OF YOUR PRODUCT, ICE, KITCHEN EQUIPMENT OR LABOR, PLEASE SUBMIT THAT REQUEST ON OUR ON A FAX MEMO AND RETURN IT TO OUR OFFICES ALONG WITH THIS SAMPLE AUTHORIZATION REQUEST. YOUR ARAMARK SALES MANAGER WILL CONTACT YOU WITH ANY QUESTIONS AND WILL PROVIDE YOU WITH WRITTEN CONFIRMATION OF YOUR ORDER. IF YOU DO NOT RECEIVE FAX CONFIRMATION, PLEASE CONTACT OUR OFFICES TO ENSURE THAT YOUR ORDER WAS RECEIVED.

PLEASE COMPLETE THIS FORM IN ITS ENTIRETY AND RETURN TO:

ARAMARK Sports & Entertainment Services, Inc.

ATTN: Catering Sales Department

3150 Paradise Road – Las Vegas, NV – 89109

(702) 943-6910 – Fax (702) 943-6911