



## PRODUCT HANDLING AGREEMENT AND INSTRUCTIONS

Night Club & Bar Show 2019  
Las Vegas Convention Center, Las Vegas, NV | Tuesday, March 26 – Wednesday, March 27, 2019

**Breakthru Beverage Nevada must receive all paperwork, payment and product by  
Tuesday, March 5th, 2019**

Breakthru can only deliver consumable product to the venue dock and cannot be held responsible for delivery to exhibitor locations within the venue. Suppliers must make arrangements with the show services for any refrigerated storage requirements, for delivery to the exhibitor booth locations and for all POS and/or display material shipments.

### **Breakthru Beverage Nevada contact information:**

Bart Masi, Director of External Affairs  
Office: (702) 699-8833 Fax: (702) 699-8871  
Email: bmasi@breakthrubev.com

Cathy Hutchens, External Affairs Coordinator  
Office: (702) 699-8865 Fax: (702) 699-8871  
Email: chutchens@breakthrubev.com

### **Supplier Requirements:**

- Supplier will be responsible for all import and customs clearance.
- Supplier will send product to Breakthru Beverage **after** paperwork and payment has been submitted; product must be received by Breakthru by Tuesday, March 5, 2019 to guarantee delivery to the Night Club & Bar Show at Las Vegas Convention Center.
- Supplier is responsible for all unused product at the close of the show; **Breakthru Beverage will NOT be responsible for picking up, handling, shipping or returning unused product.**

### **Mandatory paperwork to be submitted to Breakthru Beverage Nevada prior to receipt of product:**

All required forms are included in the Exhibitor Service Manual

- General Release of Liability
- Supplier Tax Information Sheet (please list all products being shipped)
- Nevada Department of Taxation LT08-Liquor Wholesaler Designation & Acceptance Form
- Nevada Department of Taxation LT01-Certificate of Compliance – If you already have a NV Certificate of Compliance, please submit a copy of the certificate along with your paperwork. If you do not have a certificate, please complete the LT01 application as soon as possible. **The supplier is responsible for mailing the LT01 application and \$50 check directly to the State of Nevada.**



### **Billing Information:**

Supplier will be invoiced for handling and delivery (per the scale below) in addition to all state taxes. An invoice and credit card authorization form will be emailed to the supplier once all paperwork has been received. Payment by credit card must be made prior to shipping your product to Breakthru Beverage.

- 1 to 5 cases - \$25 per case
- 6 to 30 cases – flat fee of \$500
- 31+ cases – flat fee of \$1,000

### **Shipping Information:**

- All products must be received by Tuesday, March 5, 2019. Delivery by Breakthru Beverage Nevada to the Night Club Bar Show cannot be guaranteed for any product that is received after March 5<sup>th</sup>, and a late fee of \$500 may apply.
- COD or damaged goods will NOT be accepted; Breakthru Beverage will not pay any shipping charges on behalf of the supplier.
- Only full cases will be accepted; full pallets must be shrink-wrapped.
- All cases **MUST** be tagged with the appropriate Night Club Bar Show destination label (found in the Exhibitor Service Manual) prior to shipping to Breakthru Beverage. If the supplier uses a courier that does not allow pre-labeling, then the supplier must include completed labels under separate cover with the shipment.
- Ship product to:

Breakthru Beverage Nevada  
1849 West Cheyenne Avenue  
North Las Vegas, NV 89032

**ATTN: Chris Lawrence**

No refunds will be issued for handling or delivery fees.

*Please note:* Failure to comply with any of the above requirements can result in product not being delivered to the show. It will be your responsibility to make other arrangements.